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MEMORANDUM

To: Utah State Board of Education

From: Ben Rasmussen, Director of Law and Professional Practices

Date: January 17, 2017

Re: Public Hearing on Proposed Rule R277-409, Public School Membership in Associations

This memorandum will serve to outline the procedures to be followed in conjunction with the hearing scheduled on January 19, 2017 regarding Proposed Rule R277-409. In conjunction with R15-1-5(2), I have been appointed to be the hearing officer. The hearing will commence at 5:30 and the Board will hear public comment for at least one hour. The hearing will end no later than 7:30. Interested parties are encouraged to submit written feedback to the Board, which will be provided to the Board and posted on the Board's website prior to the hearing. Written comment should be submitted by email to rule.comments@schools.utah.gov. Written comment will be accepted until close of business Tuesday, January 31, 2017.

The Utah High School Activities Association will be allotted at least twenty minutes to present oral comment at the hearing. Other parties will be permitted to present as time allows, with priority given to those individuals who request to be heard in advance by emailing Board Secretary Lorraine Austin, lorraine.austin@schools.utah.gov, by 12:00 noon, Thursday, January 19, 2017. Individuals should indicate whether they wish to speak in favor of or in opposition to the proposed rule. Individuals may be allowed between 2-3 minutes. Individuals speaking on behalf of an organization, other than those who have filed a formal request for hearing, may be allowed five minutes to speak in lieu of individual group members presenting. Speaking time may not be yielded to another individual. Those wishing to make public comment are asked to avoid restating points made in previous comments and avoid reading written comments that may be submitted to the hearing officer during the hearing. Due to time constraints, it is anticipated that Board members present will not ask questions of those speaking unless dialogue is invited by the speaker, in which case any interaction will count against the speaker's time.

The anticipated agenda for the hearing is as follows:

5:30 Opening comments by the hearing officer

5:35 Comment by UHSAA

5:55 Additional public comment to alternate between proponents and opponents of the rule.

It is anticipated that the hearing record will be submitted to the full Board for consideration at its February 10, 2017 board meeting. Further questions regarding the conduct of the hearing may be directed to the hearing officer at ben.rasmussen@schools.utah.gov.